

ANNUAL GENERAL MEETING
Thursday October 15, 2015
Hellenic Centre, 6:30pm

1. Call to Order

The meeting was called to order by President and Chair, Nancy Houle at 6:35.

Quorum was established (105 in attendance in person, and 90 proxies submitted).

2. Appointment of Scrutineers

Julie Klotz and two members were appointed scrutineers to assist in tallying the election votes.

Marta Khan and Vern Philips

3. Adoption of Minutes of the meeting held on November 24th, 2014 at the Nepean Sportsplex

No Changes

Vote called to adopt minutes

Moved by: Bill Saunders

Seconded by: Ted Williamson

CARRIED

4. President's Report

Nancy reported on the chapter's activities for the past year:

- Announced the change to CCI Eastern Ontario
- Announced the chapter administration move from Toronto to Ottawa, no longer with AC. Introduced Julie Klotz as the new Administrator.
- There will be a Special Induction in Toronto at the Leaders Forum and CCI AGM October 22nd for John Peart, Hall of Fame Award, more to come in upcoming Newsletters.
- New Directors course offered in Kingston October 17th, will try to offer courses in Ottawa and Kingston in the future.
- Director's Courses in Ottawa remain extremely popular and both spring and fall courses sold out.
- Successful seminars – **Lawyers, Guns & Money** – January 2015; **Everything Condo** – February 2015; **How to Run an Effective Meeting** – March 2015, **Meet the Expert**; Sept 2015.
 - ACMO/CCI-Ottawa Joint Conference May 2015 and Nov 2015
 - Success with Social Media

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5. **Treasurer's Report**

Treasurer Stephanie Courneyea presented the 2014/15 financial statement, noting that it was a very successful financial year for the chapter.

Revenue \$ 130,156
Expense \$ 126,938
Surplus \$ 3,218
Members' Equity Beginning of Year \$29,317
Members' Equity End of Year \$32,535

Stephanie called for a motion to accept the 2014/2015 financial statements as presented.

Moved by: Ted Williamson

Seconded by: CCC 67

CARRIED

6. **Appointment of Accountant for Review of the fiscal year 2015/16**

Stephanie called for a motion to appoint BDO as Accountant to review the financial records for the 2015-16 fiscal year"

Moved by CCC 67

Seconded by: CCC 338

CARRIED

Asked to include the budget in the report moving forward.

7. **By Law Amendment,**

- This is coming down from CCI National, look for changes in the future.
- Asked to include the By Laws on the Web Site

8. **Report on CCI-National**

- development of acts
- National data base set up

9. **Communication and Social Media**

Communications Chair Rodrigue Escayola presented a update on communication;

- Social media, feeding communication.
- Electronic Newsletter, digital Era.
- Better distribution, wider base.
- Current newsletters are in the Members only section.
- Power of Media, Grow, Connect, exchange
- use Link in page and Twitter

10. **Membership report**

Membership chair, Andree Ball, provided an update on the chapter's membership status:

- 51 - Professional members
- 21 - Individual members
- 26 - Business partners
- 73 - 1-49 Units
- 125 - 50-149 Units
- 49 - 150-250 units
- 3 - 250+ units

11. **Education Report**

Education Chair, Constance Hudak, reviewed the chapter's 2014/15 seminar program.

- 4 successful seminars during 2014/15 as well as the Spring and Fall Directors' Courses
- Director's courses, change and develop.
- Seminars were very well received and the chapter will continue to expand course offerings in the upcoming year.
- The schedule for the 2015/16 year will be set at the next Strategic Planning Meeting.

12. **Election of Directors**

Nancy Houle introduced and thanked last year's board members. She then declared the meeting open for nominations to serve on the Board of Directors. Four vacancies exist on the Board –three for three-year terms, and one for a Two-year term.

The following members put their names forward to serve on the Board and spoke briefly:

Ian Davidson – CMG
 Stephanie Courneyea – McCay Duff & Company LLP
 Chantal Wegner – Exp Service Inc
 Michael Lewicki - Real Estate Broker
 Justin Tudor - Keller Engineering
 Stephanie Robinson - WSP
 Michelle Compton – Taggart Realty

There being no additional nominations from the floor, Nancy called for a motion to close the nominations.

Moved by Ted Williamson

Seconded by: Noreen Harris Carried

Election Results

Nancy announced the election results as follows:

Elected to a 3 year term – Stephanie Courneyea

Elected to a 3 year term – Ian Davidson

Elected to a 3 year term - Michael Lewicki

Elected to a 2 year term – Justin Tudor

MOVED: Vern Philips

SECONDED: Kayla Mckale

CARRIED

Nancy congratulated those elected to the Board and thanked the other candidate for their interest in standing for the Board.

Call for a motion to “destroy the ballots”.

MOVED: CCC 371

SECONDED; Vern Philips

CARRIED

13. **New Business**

There wasn't any new business presented.

14. **Adjournment**

A motion was called to adjourn the meeting. 8pm.

Carried,

DISCLAIMER

The attached minutes are DRAFT minutes. Whilst every effort has been made to ensure the accuracy of the information, statements and decisions recorded in them, their status will remain that of a draft until such time as they are confirmed as a correct record at the subsequent meeting.