



**YOU'RE INVITED TO...**

CCI EASTERN ONTARIO CHAPTER'S  
**Level 100 Introductory Course:  
Getting Started as a Director**



February 23, 2019 from 9:00 A.M. to 12:00 P.M.  
**Keller Williams Integrity Realty**  
2148 Carling Avenue, Units 5 & 6, Ottawa, Ontario

**Free Introductory Course**

Are you a new condominium Director or an owner who is a potential Director? Do you still need to complete the Condominium Authority of Ontario's mandatory Director Training?

For the first time ever, CCI Eastern Ontario is offering a free introductory course for our members. Our course, taught by experts in the condominium industry, will help you master the basics so you're ready to ace the CAO's mandatory Director Training

**Learning Objectives:**

1. Understanding condominium structure
2. Governance and condominium technology
3. Directors' responsibilities
4. How condominiums are managed
5. Basic financial review: planning, budgets, financial statements, reserve fund
6. Insurance
7. Status Certificates
8. Legislation that affects condominium corporations

CCI Eastern Ontario is also offering advanced courses in 2019:

- Level 2A Advanced Director's Course
- Level 2B Advanced Director's Course

More info coming soon!

**Master the Basics of Directorship**

**REGISTRATION IS REQUIRED**  
Avoid Disappointment - Register Today

Name: \_\_\_\_\_  
 Organization: \_\_\_\_\_  
 Phone: \_\_\_\_\_  
 Registrant's Email: \_\_\_\_\_  
 Manager's Email: \_\_\_\_\_

CCI Member .....	\$0.00
Non-Member.....	\$25.00

HST/GST #89966 RT0006      13% HST \$ \_\_\_\_\_  
**TOTAL \$ \_\_\_\_\_**

Please complete a registration form for each person registering. Registration includes coffee/tea and cookies, a complimentary pen and notepad, and access to a digital copy of the course materials.

Cheque Enclosed: \$ \_\_\_\_\_  
 Card # \_\_\_\_\_      Expiry Date \_\_\_\_/\_\_\_\_  
 Name on Card (please print) \_\_\_\_\_  
 Signature: \_\_\_\_\_

Please make cheque payable to:  
 Canadian Condominium Institute - Eastern Ontario Chapter

**Sponsorship Opportunities Available**  
 For more information please contact our office directly at 613-755-5145