

# The CCI Ottawa Chapter

## Fall 2016 Condominium Director's Course



**Saturday/Sunday November 19/20 9:00am – 4:00pm**

**Hellenic Community Center, Hellenic Meeting and Reception Centre**

1315 Prince of Wales Drive, Ottawa, Ontario

### Sponsorship Opportunities

### Highlights of New Condo Act

#### RESERVATIONS A MUST!




Avoid Disappointment – Register Today!

- The course is very comprehensive and reflects requirements of Ontario's Condominium Act.
- A must for all condominium directors, professionals and condominium owners who are potential directors or simply want a better understanding of the way condominiums function
- The course is delivered by professionals who specialize in the condominium sector – lawyers, engineers, property managers and accountants.
- A practical, hands-on course developed to reduce the risks of condominium ownership by equipping condominium corporation directors with the specialized management skills they need.

#### Session Topics:

1. What is a condo/overview of the Condominium Act
2. Status Certificates/Changes to Common Elements/Insurance
3. Reserve Fund Planning
4. Property Management
5. Audit Process
6. Effective Directors
7. Highlights of the Condo Act **\*NEW\***
8. Expert Panel - Question Forum

#### REGISTRATION FORM FALL 2016 DIRECTORS' COURSE

Name:	
Company:	
Mailing Address:	
City:	Province:
Phone:	Postal Code:
Manager's email:	
Registrant's email:	
<b>Course Registration Fee</b>	
CCI Member- First Registrant.....	\$285.00
CCI Member- Additional Registrant.....	\$240.00
Non Member.....	\$570.00
<small>HST/GST #89966 RT0006</small>	
13% HST _____	
TOTAL \$ _____	
Please complete a registration form for each person registering. Registration includes all sessions, coffee breaks, two light lunches, and a complete binder of handout materials.	
Please note any dietary restrictions: _____	
Cheque Enclosed: \$ _____	Charge my <input type="checkbox"/>  <input type="checkbox"/> 
Card # _____	Expiry Date _____ / _____
Name on Card (please print) _____	
Signature: _____	
Please make cheque payable to: <b>Canadian Condominium Institute – Ottawa and Area Chapter</b>	
P.O. Box 32001 1386 Richmond Rd Ottawa, ON, K2B1A1 Email: <a href="mailto:info@cci-easternontario.ca">info@cci-easternontario.ca</a> Phone: 613-755-5145 Fax: 613-755-4086	 <small>Canadian Condominium Institute</small> <small>Institut canadien des condominiums</small> <small>Eastern Ontario Chapter</small>

For more detailed information on sponsorship opportunities please contact the office directly at 613-755-5145.  
To view upcoming seminars, please visit the Chapter website at: [www.cci-ottawa.ca/news-events/upcoming-events](http://www.cci-ottawa.ca/news-events/upcoming-events)

